

## Booking Form (two pages) – Nezignan L'Èvêque

Please print out this form and complete it by hand (not on computer) carefully and legibly and sign **each** page. This will need to be sent by FAX (or sent by mail if you have no FAX or the booking is made between mid-May and mid-October).

Full Name					
Address					
Postcode					
Home Phone		Business Phone			
Email address:		Fax number:			
Occupation					
Next of Kin (not travelling) and Address					
Phone number of Next of Kin					
Number of people		No of single beds? (maximum2)		No of king beds? (maximum2)	
Ages of persons under 18		Basket of food/wine (€20 please circle)		Y / N	
Cleaning service (please circle)		Y / N			
Period of booking		From Saturday 5pm:		To Saturday 10am:	
How did you first find out about the house? (If from the internet – which site, or was it a search – if so which search engine and what keywords?					
Off season only		Telephone (mid October to mid May) (please circle)		Y/N	

Signed: ..... Date: .....

### Calculations (Use for final paragraph on page 2)

1. Amount for booking (number of weeks x rate for persons & period) .....
2. 25% of the above is the booking deposit (#1 x 0.25) .....
3. Cross-Border Bank fee (see final paragraph on the second page) .....
4. Sub Balance is 1 minus (2 + 3) .....
5. Security Deposit €200 (refundable – see Conditions) .....**€200**.....
6. Bank fee (see final paragraph on the second page) .....
7. Total balance payable is 4 plus 5 plus 6 plus 7 .....

## Booking conditions - Prices are on the “Prices and Booking Conditions” Webpage

- The booking form should be completed, signed and sent together with 25% of the cost of the booking (+ 19 Euros bank fee for each deposit). This is the Booking Deposit.  
[Check FAX or mailing address, method of payment and currency conversion when you inquire about availability. We do not accept bookings without a signed completed booking form.](#)
- Rental is weekly from Saturday 5pm to Saturday 10am.
- When you make a deposit-only booking (Booking Deposit) you are not protected from large downward foreign currency to EURO currency movements (if you are converting from another currency). If you want to be protected from large downward movements you need to pay in full.
- If full payment is not made by 12 weeks (3 months) prior to the holiday start date (specifically June 15<sup>th</sup> through September 15<sup>th</sup>) then we reserve the right to cancel the booking without notice and retain the booking deposit.
- If vacancies are available and bookings are taken less than 12 weeks prior to the holiday start date, full payment must be made within 72 hours of booking.
- The number of people may not exceed the number booked and paid for, and should be confirmed when final payment is made. Bedrooms are made available on the basis of numbers booked. (eg 1-2 people have one bedroom, 3-4 people have two bedrooms) Failure to advise the correct number of people staying in the house may mean cancellation of booking and loss of deposit and all monies paid.
- Please note that during the months of October through April there is a charge for heating, electricity etc. (from a meter reading) and this will be deducted from your Security Deposit. Normal usage is included May through September. You can choose an option of paying extra per watt (see prices page) to cover all fuel in the off season if you wish.
- In the event of a cancellation the booking deposit will be refunded if another booking is taken and paid in full for the same period.
- Clients are advised to take out travel insurance at least 12 weeks prior to their departure, to cover loss of monies due to cancellation of trip, loss of baggage or personal items, and any loss sustained as a result of personal injury arising from a stay at the premises.
- Special conditions apply to bookings of 2 weeks or longer, where a payment of the full balance owing is to be paid 16 weeks before departure from your country of departure.
- One set of linen is included (sheets, bed covers, pillow cases) for each bed per guest per booking. (Although longer stay guests will be provided with extra linen). Please bring your own beach or swimming towels.
- Guests staying more than one week are able to wash their linen and towels in the washing machine in the basement during their stay.
- Guests are expected to leave the house clean and tidy. Guests are expected to dispose of their own rubbish in the communal bins provided in the basement and respect the garbage collection days. If these things are not done, then an excess cleaning charge may be deducted from your Security Deposit, or, if you would like our manager to clean the house for you on Friday afternoon before you depart, that can be arranged for €65 (sixty five Euros) or €12 per hour to be paid directly.
- Smoking is not permitted inside the house.

**I declare that the information given on this form is true and correct.**

**I have read and accept the conditions of booking. I will deposit 25% of the total holiday cost plus a Euro €19.00 bank fee, to your French bank account being Euros ..... (#2 from calculations on page 1) and I agree to deposit the balance plus a returnable Security Deposit of €200 plus a Euro €19.00 bank fee, being Euros..... (#6 from calculations on page 1) 12 weeks before the start of the holiday to your Euro bank account. (If booking within 12 weeks of the holiday start date the full amount should be enclosed). (Note: that if your bank does not use the SWIFT system to deposit your payments directly and uses a third party bank, further fees will be incurred by the receiving bank and thus these cross-border fees will be deducted from your Security Deposit.)**

Signed: ..... Date: .....